

EXECUTIVE BOARD

8th December 2016

PRESENT

COUNCILLOR:

Mohammed Khan
Maureen Bateson
Damian Talbot
Jim Smith
Phil Riley
Arshid Mahmood
Dave Harling
Andy Kay
Mustafa Desai

PORTFOLIO:

Leader
Children's Services
Leisure, Culture & Young People
Environment
Regeneration
Neighbourhoods & Prevention Services
Schools & Education
Resources
Health & Adult Social Care

EXECUTIVE MEMBER

John Slater

NON-PORTFOLIO

Leader of the Conservative Group

ALSO IN ATTENDANCE

Hamza Khan, Youth MP and Ummaih Shah,
Deputy Youth MP

	Item	Action
1	<u>Welcome & Apologies</u> The Leader of the Council, Councillor Mohammed Khan welcomed all present to the meeting. Apologies were received from the Deputy Youth MP Joshua Logan.	
2	<u>Minutes of the Meeting held on 10th November 2016</u> The minutes of the meeting of the Executive Board held on 10 th November 2016 were agreed as a correct record.	Approved
3	<u>Declarations of Interest</u> There were no Declarations of Interest submitted.	
4	<u>Equality Implications</u> The Chair asked Members to confirm that they had considered and understood any Equality Impact Assessments associated with reports on the agenda ahead of making any decisions.	Confirmed
5	<u>Public Forum</u> No questions from members of the public had been received.	

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6	<p><u>Questions by Non-Executive Members</u></p> <p>No questions from Non-Executive Members had been received.</p>	
7	<p><u>Youth MPs Update</u></p> <p>The Youth MP Hamza Khan, and Deputy Youth MP, Ummaih Shah verbally updated the Executive Board as follows:</p> <ul style="list-style-type: none"> • Hamza had been to the Houses of Parliament for the Annual MYP sitting, which he had found very enjoyable and the top issue chosen by the Youth Parliament was 'Curriculum for Life', followed by 'Votes at 16'. • A recent visit to Youthzone to speak to young people. – feedback from young people was that they would like a boxing gym to be introduced and also some young people highlighted issues around the bullying of children with disabilities, this information has been fed back to Imran Akuji who would discuss this with Youthzone Chief Executive. The future Youth MP would be responsible for holding consultations with young people who attended Youthzone and other youth clubs throughout the Borough. • Hamza was leading on the forthcoming 'Takeover Challenge' on young people's mental health, which Executive Board Members had been invited to attend This would take place on Thursday 15th December from 9.30am until 11:45am in the Windsor Suite. Young people from across the Borough had been invited along with health professionals, and the event was being delivered in partnership with YPS, SLYNCS and Lancashire MIND. • A recent meeting with Tom Keighley, a Council Officer from Public Health regarding consultation on the equality strategy. • Young People's Services Participation and Youth Voice had been awarded Investors in Children status. YPS had demonstrated to the satisfaction of the young people that used the service that: <ul style="list-style-type: none"> 1. They had been involved in dialogue 2. Change had come about as a result. • The Youth Forum, as part of the Young People's Service, were working closely with Councillor Bateson and others around International Women's Day. YPS would be co-ordinating a range of activities such as a piece of artwork to be displayed in Blackburn market, along with a Residential for 30 young women to participate in curriculum sessions around mental 	Noted

	Item	Action
	<p>health, wellbeing and safety and to highlight the positive contribution and role of women within the Borough. Young women from different neighbourhoods were involved in the Residential and group work to also support community cohesion and to help them recognise the challenges they shared in life.</p> <ul style="list-style-type: none"> • Nomination forms for the next Youth MP had gone out to all schools and youth groups. Candidates would be attending a residential in January to plan their manifestos and campaign videos. Youth Election week would take place between the 14th – 19th March 2017 and results would be announced on Monday 21st March 2017. <p>In response to the feedback from the young people at Youthzone, Councillors John Slater and Arshid Mahmood offered to make introductions to their boxing contacts to assist the process.</p> <p>Councillor Maureen Bateson suggested that the Youth MPs may like to feedback to the Executive Board following International Women’s Day on 8th March 2017. Councillor Bateson also made reference to the valuable input that the Youth MPs could bring to the work of the Local Safeguarding Board and she would look at the best way to get them involved.</p> <p>The Chief Executive, Harry Catherall made reference to a rap relating to Hate Crime that Ummaih had delivered earlier in the day at an event at the Youth Zone and suggested that she e-mail this to the Leader due to his interest in tackling this issue.</p>	
8.1.1	<p><u>Pan Lancashire Health and Wellbeing Governance Arrangements</u></p> <p>A report was submitted which advised that earlier in the year Lancashire Leaders Group agreed that work should be undertaken to move to a new model of health and wellbeing board governance, in the form of a single health and wellbeing board (HWB) for Lancashire, with five local area health and wellbeing partnerships (LAHWPs), reflecting the local area health economies across Lancashire.</p> <p>A summit was held on 26th July 2016, which allowed existing HWB members from across Lancashire, including Blackburn with Darwen, to explore how their statutory responsibilities could be jointly delivered in line with the proposed model. Subsequently, joint proposals and terms of reference have been drafted for approval by each of the upper tier authorities in Lancashire. These were set out for approval in the report.</p> <p>The model had been designed to provide the strongest collective influence and governance across the new emerging health and wellbeing system.</p> <p>Blackburn with Darwen Health and Wellbeing Board received further</p>	

	Item	Action
	<p>opportunity to comment and review the proposals during Board development sessions that took place between September and November 2016.</p> <p>The Proposals had been subject to legal appraisal, to ensure their lawfulness and were reported back to Lancashire Leaders on 18th November 2016.</p> <p>It was recommended that the new model be implemented from the start of the new municipal year. The path to implementation was outlined in the report.</p> <p>Once enacted, the approach would be reviewed after twelve months, with any proposals for change being brought back to the Lancashire Leaders for consideration, with any changes to be agreed by the three partner authorities.</p> <p>RESOLVED - That the Executive Board:</p> <ol style="list-style-type: none"> 1. Note the proposals for a new pan-Lancashire model for health and wellbeing board governance set out in this report; 2. Note the draft terms of reference for the proposed Pan Lancashire Health and Wellbeing Board and Local Health and Wellbeing Partnerships, (see Appendices), which would be finalised during the shadow operation period and presented to Annual Council (19th May 2017) for formal adoption; 3. Note that the new pan-Lancashire model will operate in shadow form between January and March 2017 in accordance with the draft terms of reference; and 4. Supports the principles for the new pan-Lancashire model for health and wellbeing board governance arrangements for adoption and implementation from May 2017. 	<p></p> <p></p> <p></p> <p></p> <p></p> <p>Noted</p> <p>Noted</p> <p>Noted</p> <p>Approved</p>
8.2.1	<p><u>Summary Report of the Adults Customer Care, Complaints and Representations Annual Report 2015/16</u></p> <p>Members of the Executive Board received a report which presented the summary of the contents of the Adults Customer Care, Complaints and Representations Annual Report for 2015/2016, which included analysis of key issues, actions taken and development during this monitoring period.</p> <p>The information in the report reflected complaints, representations and customer care activity in adult social care for the period April 2015 to March 2016. The majority of the information was presented in bar / pie charts to enable the reader to make an easy comparison across services and categories, and the data was supported by written commentary and analysis.</p> <p>RESOLVED – That the Executive Board note the information in the Summary report for 2015/2016.</p>	<p></p> <p></p> <p></p> <p></p> <p></p> <p></p> <p>Noted</p>

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8.3.1	<p><u>Fostering Service Quarterly Report – July – September 2016</u></p> <p>A report providing information to the Council's Executive Board on the management and performance of the Local Authority's Fostering Service was distributed.</p> <p>The report was for the second quarter of 2016-2017, covering the period from 1st July to 30th September 2016, and provided an overview of the service.</p> <p>RESOLVED – That the Executive Board note the quarterly report which is available on the Council website.</p>	Noted
8.3.2	<p><u>Adoption Service Six Month Report 1st April 2016 – 30th September 2016</u></p> <p>The Executive Board received a report which provided information on the management and performance of the Local Authority's Adoption Service.</p> <p>The report summarised the performance of the Adoption Service for the six month period from 1st April to 30th September 2016 and provided an overview of the work of the Service for this period.</p> <p>RESOLVED – That the Executive Board note the six monthly report which is available in the new format in Political Group Rooms and on the Council website.</p>	Noted
8.3.3	<p><u>Regional Adoption Agency (RAA)</u></p> <p>Members received a report that proposed that the Adoption Service for the Council became part of a Regional Adoption Agency (RAA) from Autumn 2017 alongside other Local Authorities and two Voluntary Adoption Agencies (VAAs).</p> <p>The report set out the proposals in more detail and requested that agreement was given to continue the development of the programme with a view to the RAA becoming operational in 2017. Working together in this way would provide longer term improvements to the timeliness of placing children with adopters and the general quality of experience of adoption throughout the child's life.</p> <p>In June 2015, the DfE released plans via the 'Regionalising Adoption Paper' to regionalise adoption services and invited organisations to submit an expression of interest to be early adopters of the model to apply for funding to explore potential models to deliver a regionalised adoption service. The DfE required all adoption agencies to become part of Regional Adoption Agencies within the next few years.</p> <p>The West Pennine Regional Adoption Agency Board was established and submitted a joint expression of interest to release funding to explore options. The group consisted of the following organisations: Caritas Care; Adoption Matters; Bury Council; Bolton Council; Rochdale Council; Tameside Council; Oldham Council and Blackburn with Darwen Borough Council.</p>	

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	<p>In January 2016, a Project Team was established to scope out the work. An extensive consultation exercise was conducted involving the workforce from across all 8 partners, along with other stakeholders including adopters, panel chairs and professionals from each of the partners including HR and legal representatives. Following considerable scoping work, a number of proposals had been made relating to how the West Pennine RAA should operate.</p> <p>Following expressions of interest and a vote, the Board's preference was for Bolton Council to host the RAA due to their size, their good reputation in adoption and that Bolton was also one of the more geographically central authorities involved in the RAA.</p> <p>Proposed models had been considered including collaborating more with each other, having a single Local Authority host the RAA, becoming a local authority limited company or having one of the to VAAs host the RAA. The preferred legal entity of the RAA from the perspective of the Board was the Local Authority hosted model.</p> <p>The preferred delivery model was that of hub and spoke whereby some adoption services were delivered from a central point (hub), such as activity around recruitment of adopters and functions of adoption panels, and that others remain in each local authority (spoke).</p> <p>RESOLVED – That the Executive Board;</p> <ol style="list-style-type: none"> 1. Gives permission to continue the programme development work through the coming year to finalise the design of the RAA, based on the proposed model recommendations and design principles set out in this report and in further details in Appendix 1; and 2. The proposed plan is to continue development of the RAA to the point of full implementation in Autumn 2017. The proposed model is a hub and spoke model with the hub to be based in Bolton. The proposed legal model is a local authority hosted model and Bolton are the proposed host authority. 	<p>Approved</p> <p>Approved</p>
8.4	<p><u>Environment Update</u></p> <p>Councillor Jim Smith verbally reported that the recently installed CCTV cameras had been a great success, particularly in relation to Fly Tipping and that more cameras would be ordered.</p>	Noted
8.7.1	<p><u>Residents Parking Scheme Policy</u></p> <p>Members were advised that further to a recent Stage 2 complaint regarding the implementation of the Residents Parking Scheme in the Shear Brow area, it was agreed that the existing policy was due for review.</p> <p>Currently, residents were offered a fixed number of permits at fixed</p>	

	Item	Action
	<p>costs with no consideration as to the likely level of enforcement costs for the scheme. Despite this lack of detailed analysis, current schemes had tended to almost be self-financing due to the size of the schemes and the ability for the CEO's to incorporate enforcement into their normal town centre routes.</p> <p>Increasingly however, requests were being received for Residents Parking Schemes to be introduced in smaller areas away from the current main areas of enforcement which would inevitably lead to higher enforcement costs. The proposed policy looked to address these issues by being more robust when designing and costing a scheme, tailoring the number of permits issued and their cost to each individual scheme.</p> <p>Finally, and most importantly however, the proposed policy set down strict criteria for residents support for schemes. Whilst the proposed policy set down a minimum level of residents support required before a scheme would be considered the major change in policy was the level of support required before a scheme would be implemented.</p> <p>Residents had always been consulted before the introduction of any scheme which subsequently were only implemented if the majority of residents were in favour; a ratio of 2:1 in favour was generally used but this was not formally documented.</p> <p>Historically, only the responses received had been analysed to see if an area was in favour. Under the new policy the percentage of those in favour would be calculated against the total number of those consulted as the basis for residents support of the scheme, with the level of support required for the introduction of a scheme being 70%, i.e. approx. 2:1 as before. This method of calculation was that used by the majority of other traffic authorities.</p> <p>RESOLVED – That the Executive Board approve the proposed policy for Resident Parking Schemes.</p>	Approved
8.7.2	<p><u>Blackburn with Darwen Borough Council Permit Scheme</u></p> <p>The Executive Board received a report which advised of the requirement to formally implement an all roads Permit Scheme within Blackburn with Darwen. This had been deemed essential in order to provide improved and increased management of all works undertaken on the highway. This would lead to better network co-ordination and management of all works affecting the highway network within the Borough.</p> <p>Within a permit scheme, anyone carrying out works in the road would legally need to apply to the Council for permission, in advance of the works.</p> <p>Key benefits of a Permit scheme were increased Highway Authority powers to manage Streetworks on the highway network, and in turn having the ability to proactively better manage the network.</p> <p>The government had mandated that every Council must follow the same noticing process as was required from the Statutory</p>	

	Item	Action
	<p>Undertakers. Therefore, should Councils fail to follow the required process, there was a greater chance of challenge from Statutory Undertakers. This risk would be mitigated by the Council implementing the necessary processes in relation to its own works.</p> <p>The noticing of works was an electronic transfer of information of where and what work would be undertaken, when they would be undertaken and how long for. This allowed Blackburn with Darwen to fulfil its network management duty under the Traffic Management Act 2004.</p> <p>The Permit Scheme allowed set conditions on timing, co-ordination with other works, the amount of road space to be left available to road users and pedestrians and other appropriate requirements.</p> <p>It allowed Blackburn with Darwen B.C to charge a fee for granting a Permit. The income fee would provide for additional staffing and administration of the scheme and so that the impact on road users and frontagers (businesses and residents on stretches of highway affected by road works) were fully considered and minimised.</p> <p>RESOLVED – That the Executive Board approves and brings into force the Proposed Blackburn with Darwen Permit Scheme.</p> <p>It had been agreed that under Urgent Provisions outlined in the Constitution that this item was not subject to Call-In.</p>	Approved
8.7.3	<p><u>Adaption of Masterplan for North Blackburn Development Site</u></p> <p>This item had been withdrawn from the agenda.</p>	Withdrawn
10.1	<p><u>Petition: Say No to Fortnightly Rubbish Collections</u></p> <p>A petition had been received following the Council’s decision to move to alternate weekly collections in October 2016.</p> <p>Following the introduction of alternate weekly collection within Blackburn with Darwen in October and e-petition had been received by the Council, containing 268 signatures, stating “Say NO to Fortnightly Rubbish Collection”, “We the undersigned call upon the Council to ensure the continuation of weekly refuse collections to ensure clean and tidy neighbourhoods and to control the growing problem of urban rats and other vermin”.</p> <p>The Council had been dealing with severe and unprecedented budget cuts since 2010 and the way services were delivered had been affected throughout the process with the Council either reducing services or seeking to work in partnership with communities and volunteers to deliver services.</p> <p>With a further £48m savings required by 2020, the Council had to review how it delivered the waste collection service in Blackburn with Darwen. Changing the way it collected household waste would save over £200,000 each year in service costs, plus the Council would gain financially, if these changes increased recycling rates and less household waste was sent to landfill.</p>	

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	<p>As well as financial constraints, the Council needed to meet demanding government targets to reduce the amount of waste it produced and try to recycle more. If the Council did not meet these targets, the Council could face tough financial penalties and was likely these penalties would be passed on to Council Tax payers.</p> <p>The most sustainable way to manage the waste was to alternate bin collections, which encouraged householders to recycle more. To achieve the targets, the Council needed to increase recycling rates in the Borough from the rate of 36% to at least 50%, the Government's target by 2020.</p> <p>To enable residents to cope with the service change, provision had been made for households with 4 or more persons to apply for a larger 240 litre burgundy bin, to replace the existing 140 litre bin. This would help reduce problems associated with vermin, as the waste would be contained within a bin and not left in bags in collection areas.</p> <p>RESOLVED – That the Executive Board maintain the alternate weekly collections of rubbish and recycling across the Borough.</p>	Approved
	<p>Signed at a meeting of the Board on the day of (being the next ensuing meeting of the Board) Chair of the meeting at which the minutes were confirmed</p>	